

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

SUBJECT: APPROVAL OF MINUTES

The Bath County School Board met in a Regular Meeting on Tuesday, April 3, 2012 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Bath County High School Library.

**PRESENT:**

- Mrs. Amy R. Gwin, Board Chairman**
- Mrs. Rhonda R. Grimm, Board Vice-Chair**
- Mrs. Allison R. Hicklin, Board Member**
- Mrs. Catherine D. Lowry, Board Member**
- Dr. Ellen R. Miller, Board Member**
- Ms. Jenna Crummett, School Board Liaison**

**DRAFT**

- Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**
- Sharon P. Fry, School Board Deputy Clerk**

Mrs. Amy Gwin, Board Chairman, called the meeting to order at 5:34 p.m. with all members present.

**11-12: 258  
CALL TO ORDER**

**On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) convened in a closed meeting at 5:34 p.m. to discuss the reappointment of licensed professional personnel, substitute teacher appointment, and a parent request. On motion by Mrs. Hicklin and seconded by Mrs. Lowry at 7:04 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.**

**11-12: 259  
CLOSED MEETING  
AND CERTIFICATION  
OF CLOSED MEETING**

Mrs. Gwin called the meeting to order at 7:04 p.m. and led the Board in the Pledge of Allegiance and called for a moment of silent prayer.

**11-12: 260  
CALL TO ORDER FOR  
PUBLIC MEETING**

**On motion by Mrs. Lowry and seconded by Mrs. Hicklin, the Board (5-0 vote) approved the agenda as presented.**

**11-12: 261  
APPROVE OR  
AMEND AGENDA**

- Amber Yohe, BCHS teacher, expressed gratitude to Bath County Public Schools for offering a formative assessment class in Bath County. She noted financial savings, the convenience in attending a class held in Bath County and said her students are responding positively to newly implemented concepts.

**11-12: 262  
PUBLIC COMMENTS**

- Steve Shaver, speaking on behalf of the Athletic Booster Club, provided an update on the progress of the girls' softball field. He said the project is going very well and excavation is almost complete. Once the backstop is installed, the field will be sodded. He said the Booster Club anticipates the softball team playing a game or two on the new field this season. Mr. Shaver provided background information regarding Phase I which includes development of the softball field. Mr. Shaver and Mrs. Rowe invited those in attendance to attend Athletic Booster Club meetings held on the third Monday of each month in the BCHS cafeteria at 7:00 p.m.

**11-12: 262 (Con't.)  
PUBLIC COMMENTS**

The Homestead Young Chef Challenge held at Dabney S. Lancaster Community College Regional Center in Rockbridge, on March 8, 2012.

**11-12: 263  
GOOD NEWS IN  
BATH COUNTY  
SCHOOLS**

- Taste of Virginia Shared 1<sup>st</sup> Place **Rebekah Blake, Christal Colon, Kiwi Plecker, Branden Via**
- Cook Off, 2<sup>nd</sup> Place **George Miller, Mariah Leslie, Kala Day, Abby Folks**
- Taste of the Town 2<sup>nd</sup> Place **Damaine Brown, Christal Colon**
- Culinary Quiz Bowl 3<sup>rd</sup> Place **Charlie Adams, Sarah Wright, Ashley Rice, Ryan Woodzell**

- Mrs. Hirsh commended culinary arts teacher, **Adaline Hodge**, and individuals who served as judges.
- Mrs. Hirsh recognized **Kim Lancaster**, MES Head Teacher, as she was chosen as vice president-elect of the Virginia State Reading Association.

**On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) approved minutes for meetings held on March 6, March 19, March 21, 2012 as presented.**

**11-12: 264  
APPROVAL OF MINUTES**

Mr. Justin Rider, Business Manager presented an overview of expenditure summary, and a reconciled March 2012 revenue summary. **On motion by Dr. Miller and seconded by Mrs. Hicklin, the Board (5-0 vote) approved the revenue summary and March 2012 claims as presented:** General Fund Payroll 65171-65184, 65188-65201, Bills – 65185-65187, 65202-65267 - Direct Deposit 2013-2014. Food Service Payroll - 9839-9846, 9847-9854, Bills – 9855-9864, – Direct Deposit 2013-2014.

**11-12: 265  
APPROVAL OF CLAIMS**

The February 2012 ADM is as follows: BCHS 283.53, MES 117.00, and VES 238.84 for a total of 639.37.

**11-12: 266  
ATTENDANCE  
REPORT**

The Board reviewed the Monthly Financial Report of the School Food Service Program for February 2012. Mrs. Shifflett explained remaining balances at MES and collection of outstanding fees from parents for students who have charged lunches.

**11-12: 267  
CAFETERIA REPORT**

The Board reviewed Maintenance and Transportation reports of activities for the month of March 2012.

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) **accepted the Attendance, Cafeteria, Maintenance and Transportation reports as presented.**

**11-12: 268  
MAINTENANCE &  
TRANSPORTATION  
REPORTS**

Jenna Crummett updated the Board on school activities:

- On March 28-30, VES & MES had Hampton Road programs at their schools, Preschool and Kindergarten promotion photos on April 24, Grades 2-5 VES & MES students will attend the Young Author Celebration on April 18 at BCHS, MES 4<sup>th</sup> graders travel to Yorktown/Jamestown on April 5, First & Citizens Bank is presenting a program to K- 7 on money and savings on April 26, MES 4<sup>th</sup> graders to release trout at Douthat State Park on April 27, the VES 5<sup>th</sup> graders art program will be held on April 17<sup>th</sup>.
- BCHS – congratulated students competing in the Young Chef Challenge as they won 1<sup>st</sup> place, a great band trip to Florida, Beta Club traveled to Richmond, VA, BETA pageant this past Saturday, Destination Imagination team placed 3<sup>rd</sup> in the state, softball team won both games at the Botetourt Bash, tennis team is currently 4-0, seniors are counting days until graduation and everyone is looking forward to spring break.

**11-12: 269  
STUDENT  
REPRESENTATIVE  
REPORT**

Mrs. Rowe, BCHS Principal, updated the Board on the 2012-13 Carl Perkins career and technical education plan and budget. Mrs. Rowe explained program plans, improvement plans, performance standards, completer programs, testing, diploma types, technical skills attainment, 2012-2013 focus on carpentry program, and performance based funding.

**11-12: 270  
CAREER & TECHNICAL  
EDUCATION UPDATE –  
MRS. ROWE**

Bath County Sheriff, Robert Plecker, suggested the Board consider placement of a School Resource Officer in Bath County Schools. He listed the following advantages to the program:

- An armed police officer on campus who works under the sheriff and closely with school administration.
- Adds another deputy to the Sheriff's office for patrol during summer months.
- Present at school athletic and other special events.
- Capable of teaching law-related classes in schools.
- Works in all three schools in the division.
- Involves school staff in the hiring process to ensure the proper candidate and a positive role model.

**11-12: 271  
SCHOOL RESOURCE  
OFFICER – SHERIFF  
PLECKER**

Sheriff Plecker completed the school resource officer training in 2006, however the program was not implemented at that time. He plans to cover the SRO costs in his budget and will seek approval from the Board of Supervisors. *It was the consensus of the Board for Sheriff Plecker to continue looking into placing a deputy in the schools as a School Resource Officer.*

On motion by Mrs. Lowry and seconded by Mrs. Hicklin, the Board (5-0 vote) **approved the appointment of Licensed Professional Personnel for SY2012-2013.**  
On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) **approved the appointment of Rachel Suter as a long term teacher substitute.**  
On motion by Mrs. Grimm and seconded by Mrs. Hicklin, the Board (5-0 vote) **approved request of parent "A".**

**11-12: 272  
ACTION FOLLOWING  
CLOSED MEETING**

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (5-0 vote) authorized the **completion and submission of the 2012-2013 Perkins Local Plan & Budget for Career & Technical Education.**

**11-12: 273  
2012-2013 PERKINS  
LOCAL PLAN & BUDGET  
FOR CAREER &  
TECHNICAL EDUCATION  
MRS. ROWE**

On motion by Dr. Miller and seconded by Mrs. Hicklin, the Board (5-0 vote) **approved the 2012-2013 Special Education Annual Plan** as presented.

**11-12: 274  
SPECIAL EDUCATION  
ANNUAL PLAN –  
MRS. HALL**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) **approved Speech and Language Therapy and Occupational Therapy three year contract, 2012-2015 as presented.**

**11-12: 275  
CONSIDER CONTRACTS  
FOR SPEECH,  
LANGUAGE THERAPY  
AND OCCUPATIONAL  
THERAPY**

On motion by Mrs. Grimm and seconded by Mrs. Hicklin, the Board (5-0 vote) **approved overnight field trips for VES 7<sup>th</sup> grade to Baltimore & Washington DC on May 22-23, 2012; MES 7<sup>th</sup> grade to Washington DC on May 29-30, 2012; and BCHS Destination Imagination Team to Knoxville, TN on May 23-27, 2012 if they are recognized as an alternate.**

**11-12: 276  
CONSIDERATION OF  
OVERNIGHT FIELD TRIPS**

On motion by Mrs. Hicklin and seconded by Mrs. Grimm, the Board (5-0 vote) **approved a summer 4-day work week not only for Summer, 2012, but for future summers. The work week is defined as Monday – Thursday, 7:30 AM – 5:30 PM for the period beginning June 11, 2012 and ending August 3, 2012. (Summer schedule begins the week after the teachers leave and ends the week before teachers return.)**

**11-12: 277  
SUMMER 4 – DAY  
WORK WEEK**

The following VSBA policy revisions were presented for 2nd readings: Content Revisions – BBBA, BBBB, BDB, CA, GBG, GCBB, GCBD, GCPB, GCQA, GCQAB, GCQB Option 1 or 2, GD, GDB, GDG, IGBH, IHA, IIAE, IICA, INB, JGA, JHDA, KA, KB, KBC, KC, KP, LA, LEA.

**11-12: 278  
VSBA POLICIES –  
1<sup>ST</sup> READING**

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) **approved VSBA Content Revisions - BBBA, BBBB, BDB, CA, GBG, GCBB, GCBD, GCPB, GCQA, GCQAB, GCQB (Option 1), GD, GDB, GDG, IGBH, IHA, IIAE, IICA, INB, JGA, JHDA, KA, KB, KBC, KC, KP, LA, LEA.**

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) **approved the deletion of seven VSBA policies: CC, CL, GDBA, GDBD, GDPB, IFBN, LE as presented.**

Board members reviewed a 2012 Schedule of Meetings and Conferences.

**11-12: 279  
VSBA PROFESSIONAL  
DEVELOPMENT FOR  
SCHOOL BOARD  
MEMBERS**

Informational items for Board members included: an email invitation to attend a Virginia Board of Education meeting on May 24, 2012 as a recipient of the district accreditation designation awarded by the SACS Council on Accreditation and School Improvement, and a letter notifying parents of a health issue in schools.

**11-12: 280  
ITEMS FOR BOARD  
MEMBERS/  
CORRESPONDENCE**

- Steve Shaver, basketball coach & substitute teacher, thanked the Board for the opportunity to coach. He said he has substitute taught at all three schools and is impressed with the level of maturity of students.

**11-12: 281  
PUBLIC COMMENTS**

**Ms. Crummett**

- School Resource Officer sounds like a good idea. With police security, she thinks students would feel more protected and parents would have peace of mind.
- Wished everyone a Happy Easter and a good Spring Break.

**11-12: 282  
ITEMS BY BOARD  
MEMBERS**

**Mrs. Grimm**

- Thanked everyone for coming out to the meeting.
- In favor of SRO and excited about the proposal.
- Thanked everyone for the reports and said she is grateful for all the work and effort putting it together.
- Wished everyone a safe Spring Break and a Happy Easter.

**Mrs. Hicklin**

- A great first paperless meeting.
- Always enjoys Ms. Crummett’s report as it is so informative.

**Mrs. Lowry**

- Speaking with Mrs. Yohe, she is really glad our school system is able to provide opportunities for staff.
- Great students and staff; as reflected in athletic and academic achievements.

**Dr. Miller**

- Extended appreciation to everyone who attended the meeting.
- Applauded the efforts of staff in moving to paperless meetings.
- Excited about changes to the CTE program.

**Mrs. Gwin**

- Thanked Mr. Lancaster for all the time spent in preparing paperless Board agendas.
- Thanked Mrs. Rowe and Mrs. Hall for their presentations.
- Congratulated Mrs. Lancaster on her election to the Reading Council.
- Thanked Mr. Shaver for his support of the school system.

**11-12: 282 (Con't.)  
ITEMS BY BOARD  
MEMBERS**

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) convened in a closed meeting at 8:56 p.m. to discuss the reappointment of licensed professional personnel.

**11-12: 283  
CLOSED MEETING  
AND CERTIFICATION  
OF CLOSED MEETING**

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, **the Board came out of closed meeting and adjourned the meeting at 9:56 p.m.** No action was taken.

**11-12: 284  
OUT OF CLOSED  
MEETING/  
ADJOURNMENT**